

Director of Religious Education

Vibrant, Growing UU Congregation in search of Enthusiastic RE Educator for half time position

Name and Address of Congregation:

Second Congregational Society, Unitarian Universalist, 274 Pleasant Street, Concord, NH, 03301-2551

Size of Congregation: 270 members (average weekly attendance: 126)

Size of Religious Education Program: 79 registered (average weekly attendance: 50)

Title: Director of Religious Education

Time Frame: half-time position – 20 hours (6 units per week including Sunday mornings)

Goal: To provide professional leadership for a religious education program for children and youth.

Statement of Accountability: The Director of Religious Education is responsible to the minister.

Responsibilities:

With the support of the Religious Education Committee,

- Recruit, orient, and support volunteers
- Coordinate curriculum
- Provide leadership for goal setting and development of philosophy of religious growth and learning
- Advocate for and publicize the religious education program through the newsletter and Sunday morning bulletin
- Maintain resources, supplies, and equipment
- Keep religious education budget, expenses, files, and records current, with support of office staff
- Plan intergenerational services with the parish minister
- Plan special events
- Attend district and area religious education conferences and workshops
- Attend meetings of the Religious Education Committee, governing board, and church staff
- Knowledge, Experience, Skills and Abilities:
 - Knowledge of religious education philosophy and Unitarian Universalist curricula
 - Experience or degree in a field related to education, human services, etc.
 - Relational, organizational, administrative, communication, and volunteer management skills
 - Comfort with a wide variety of religious views, initiative, ability to encourage others

Compensation:

Salary: \$18,598 annually, paid bi-weekly, September – June (22 pay days per year)

Benefits:

- The Religious Educator is paid for 44 weeks (880 hours) per year. Eight weeks of unpaid time off is taken during the summer.
- Four hours of paid leave for each holiday listed in the Personnel Manual that falls during September to June (9 holidays).
- 50% of health insurance premiums paid by church.
- 50% of deductible and coinsurance paid by the church, up to \$2000 annually. Such reimbursements are considered taxable income and the church will withhold taxes as required by law. Co-pays for office visits are not eligible for reimbursement.
- \$100 in mileage reimbursement
- \$500 in professional development reimbursements.

Send letter of intent, resume, and 3 letters of recommendation to - the church address, ATTN DRE Search Committee.
Deadline: August 15, 2008.