

BOT Meeting Minutes

June 12, 2019

Present: Richard Bennett, Anne Drewniak, Ann Hoey, Kelly Mahony, Karen Mayo, Zoe Picard, Brackett Scheffy, Gary Schroeder, Michael Leuchtenberger, Ex Officio

Others in Attendance: Lyn Marshall

Meeting commenced at 7:00 pm with Call to Order and Opening Reading by Ann Drewniak.

Minutes Review: The minutes of the May 9, 2019 board meeting were reviewed. Kelly moved to accept the minutes, Gary seconded, and the minutes were approved.

New Business:

Election of Chair: Dick moved that the Board elect Anne Drewniak as chair of the Board for the 2019-20 year. Karen seconded the motion, and Anne was elected unanimously.

Thank you to outgoing Board members: The Board thanked Dick and Gary for their service on the Board; Anne presented them with a replica of a pin that will be given to each of them. Dick and Gary then departed the meeting.

Election of other Board members and Job Jotter: The following slate was presented to the Board: Ann Hoey for Vice Chair; Zoe Picard for Secretary; and Kelly Mahony for Job Jotter. Anne moved to elect the slate, Karen seconded, and the motion was approved unanimously. Anne asked that the Job Jotter send an email with job assignments shortly after the board meeting so that tasks could be completed in a timely manner. The Job Jotter report will not be included in the Board Minutes as in the past.

BOT/OLT Retreat: The retreat with the Board of Trustees and the Operations Leadership Team is scheduled for Friday, August 23 and Saturday, August 24 at Michael's house. Anne will coordinate a sign-up for the potluck supper on Friday evening.

Board Dinner for Auction: The Board will provide an Oktoberfest meal on Saturday, October 26 at Michael's home for the winning bidders at the June auction. A sign-up sheet will be sent out.

Downing Trust grants: Karen gave some background information about the trust and the two committees involved, and she described some of the difficulties involving awareness about the trust and getting people to apply for grants. This year, three

people applied for grants: the Manchester UU Church, M'Ellen Kennedy, and Emily Burr. The Downing Trust Committee recommended the following awards: Manchester UU Church--\$3700; M'Ellen Kennedy--\$6828; and Ellen Burr--\$6574.59. Kelly moved to accept the recommendations of the Downing Trust Committee and approve their grant awards, Ann seconded, and the motion was passed unanimously. Zoe will do some research regarding the Downing will.

Operations Update & Feedback:

1. Michael reported that we took in \$14,700 from the auction. He offered thanks to all who helped, especially Karen Landsman for stepping up to help coordinate the event.
2. The AED is installed and training will be held on June 27 at 11 am.
3. The targeted appeal for music went well. In all, the targeted appeals this past year were successful at meeting set goals.
4. The budget has a surplus of several thousand dollars for the upcoming church year.
5. The Concord Coalition to End Homelessness held a meeting recently with 170 in attendance. Michael described the large turnout as inspiring and noted how much the coalition had grown in the last five or six years. The Concord UU Church is well-represented in the coalition and the church has supported its work as a core goal.
6. The Village Camp-in was a success.

Ministerial Agreement: Anne and Kelly will reach out to the UUA regarding health insurance for Michael.

Board Review and Results: Anne explained that the Board has used a tool this past year to try to evaluate the way in which we worked as a Policy Governance-Based Board each meeting. Anne, Brackett and Ann will work over the summer to re-vamp this tool.

Job Jotter: Kelly will email us with the tasks that each of us needs to complete.

Meeting adjourned at 8:45 pm.

Respectfully submitted,

Ann Hoey

Secretary